



We build strength, stability, self-reliance, *and* shelter.

Position Description

Job Title: Weekend Cashier & Sales Associate, Alexandria VA

Reports to: ReStore Manager

Schedule: Friday and Saturday, 10am – 5pm

Status: Part time, Non-Exempt

Compensation: The hourly rate of this position is \$15-16/hour, up to 16 hours a week. Compensation commensurate with experience and qualifications. We offer a competitive salary and benefits package.

Position Summary:

Habitat for Humanity of Washington, D.C. & Northern Virginia (Habitat DC-NOVA) seeks an energetic and customer focused applicant to join our ReStore team as a Weekend Cashier and Sales Associate. The candidate must excel at creating a positive shopping experience, be able to process sales transactions in the point of sale system and adhere to register closing protocols.

Duties and Responsibilities:

- Engage customers in a helpful and respectful manner with a positive attitude
- Process customer transactions through the register (includes, discounts, coupons, returns, etc.)
- Guarantee integrity and accurate cash handling
- Understand policies and procedures for point of sale including safety, quality standards and proper customer service protocol
- Ensure that movement of merchandise is done in a safe and effective manner
- Keeps all areas, in and around the ReStore, clear and free of safety hazards
- Ask for assistance from fellow team members to move or transport larger or heavier-than-average items
- Collect customer data, such as receipts/other documents, as required by ReStore Manager
- To attend and participate in store meetings and training sessions as required by your ReStore Manager
- Perform additional duties as required, but not limited to stocking, cart retrieval and price changes.


Specific Knowledge and Skills Required:

- A dedication to our mission of creating affordable housing in the District of Columbia and Northern Virginia
- Customer service experience
- Ability to maintain confidentiality in all aspects of the job
- Ability to exercise excellent judgment in representing the organization

Additional Requirements:

- Must be able to work weekends
- Must be able to show proof of current and updated Covid-19 vaccination status and be willing to comply with all other CDC guidelines.

To apply for this position, please submit a resume and cover letter with your desired salary to Colin Campbell at ccampbell@habitatnova.org. Include Weekend Cashier in the subject line. You may also apply online via our postings.

Habitat for Humanity of Washington, DC & Northern Virginia is an Equal Opportunity Employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.